



WASHOE COUNTY

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CM/ACM KS
Finance LC
DA _____
Risk Mgt. _____
HR _____
Grant Mgt. GE

STAFF REPORT

BOARD MEETING DATE: October 27, 2015

DATE: October 5, 2015
TO: Board of County Commissioners
FROM: Jennifer Oliver, Library Development Officer
327-8360 – joliver@washoecounty.us

THROUGH: Arnold Maurins, Library Director

SUBJECT: Recommendation to approve State Collection Development funds from the State of Nevada in the Amount of \$8,027, with no local match required, for a retroactive term from October 1, 2015 through June 30, 2016, for the augmentation of Library Collections, direct the Comptroller's Office to make the necessary budget adjustments and authorize the Director to sign the grant award document. (All Commission Districts)

SUMMARY

The Library is requesting Board's approval of State Collection Development Aid funds from the State of Nevada in the amount of \$8,027, with no local match required, for a retroactive term from October 1, 2015 through June 30, 2016, for the augmentation of Library Collections, direct the Comptroller's Office to make the necessary budget adjustments and authorize the Director to sign the grant award document.

The reason for a retroactive approval is because the award documents were received on September 22, 2015 and were submitted at the earliest available BCC meeting.

County Priority/Goal supported by this item: Sustainability, including financial sustainability, sustaining our services and infrastructure, and sustainability of our natural resources.

PREVIOUS ACTION

On November 14, 2014, the Board accepted Collection Development funds from the State of Nevada in the amount of \$6,929 for Fiscal year 2015.

BACKGROUND

The Nevada Legislature allocates funding for public libraries statewide based on a formula using the population served by each individual library system, and on the size of each system's local materials budget. These funds are disbursed and administered by the State Librarian. Based on these criteria, the Library is eligible for a total of \$ 8,027 during FY 2016.

AGENDA ITEM # 5C

State Collection Development monies that were received in FY 2016 will be used to augment entrepreneurial resources to the collection.

GRANT AWARD SUMMARY

Project/Program Name: State Collection Development 2016 funds

Scope of the Project: These funds are used to supplement collection budgets for all public libraries throughout the state of Nevada. The \$8,027 awarded to the Washoe County Library will be used to purchase materials on topics of business support.

Benefit to Washoe County Residents: Providing updated and relevant library materials is a responsibility of the Washoe County Library System to the residents of Washoe County. These funds help the library fulfill that responsibility.

On-Going Program Support: N/A; grant funds will not be used to support the costs of on-going programs.

Award Amount: \$8,027.00

Grant Period: October 1, 2015-June 30, 2016

Funding Source: State of Nevada

Pass through From: N/A

CFDA Number: N/A

Grant ID Number: (Project Number) State FY2016

Match Amount and Type: N/A

Indirect Cost Rate (applicable to the award):

Grant's recoverable indirect cost rate:

- Indirect costs are fully recoverable
- Sponsor does not allow for indirect cost recovery
- Sponsor has limited indirect cost recovery at ___ %
- Sponsor requires indirect Cost Rate Approved by Cognizant Agency

Special Terms & Conditions: N/A

Sub-Awards and Contracts: N/A

FISCAL IMPACT

Should the board accept this advance payment grant award and approve these amendments, the adopted budget will be increased by \$8,027.00 in both revenues and expenditures in the following accounts:

| Cost Object | G/L Account | Amount |
|---------------------|-----------------------------|-------------------|
| 11272-432100 | State Grants-Revenue | \$8,027.00 |
| 11272-710314 | Library Materials | \$8,027.00 |

RECOMMENDATION

It is recommended that the Board of County Commissioners approve State Collection Development funds from the State of Nevada in the amount of \$8,027, with no local match required, for a retroactive term from October 1, 2015 through June 30, 2016, for the augmentation of Library Collections, direct the Comptroller's Office to make the necessary budget adjustments and authorize the Director to sign the grant award document.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: Move to approve State Collection Development funds from the State of Nevada in the amount of \$8,027, with no local match required, for a retroactive term from October 1, 2015 through June 30, 2016, for the augmentation of Library Collections, direct the Comptroller's Office to make the necessary budget adjustments and authorize the Director to sign the grant award document.

Brian Sandoval
Governor



James R. Wells
Director

Daphne DeLeon
Division Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Nevada State Library, Archives & Public Records
100 N. Stewart Street | Carson City, NV 89701
Phone: (775) 684-3313 | TDD: (775) 687-8338 | Fax: (775) 684-3311

Date: October 5, 2015

To: Arnie Maurins, Directors

From: Daphne DeLeon, Administrator

Re: 2015 State Public Library Collection Development Funds

Washoe County Library System will receive a state collection development award allocation of \$8,027 for FY 2016. This amount is based on the library's FY 2014 Local Collection Development Expenditures, as submitted through BiblioStat of \$639,186.

The awarded state funding can be used for the purchase of books, library materials, and computer databases. The money granted cannot supplant, nor cause to be reduced, any other source of funding for the public library.

Enclosed is the Grant-in-Aid form for the distribution of the funds. Please note on the form if your fiscal agent is not the library. If you have not already done so, please update that information so that the check is sent to the correct address.

Please sign the Grant-in-Aid form and return it to Robbie DeBuff. I will sign the form when it is received and a copy will be returned to you once we have your completed grant application on file.

If you have questions about the State Public Library Collection Development Fund project, please contact Robbie DeBuff at 702-755-8065, or at rdebuff@admin.nv.gov.

Cc: Robbie DeBuff



Nevada State Library, Archives & Public Records

100 North Stewart Street
Carson City, NV 89701-4285

**NOTIFICATION OF
STATE COLLECTION DEVELOPMENT
GRANT-IN-AID AWARD**

APPLICANT: Washoe County Library System

PROJECT TITLE: State Collection Development Project PROJECT NO: State FY2016

PROJECT DATES: October 1, 2015 through June 30, 2016

FISCAL AGENT (IF DIFFERENT FROM LIBRARY) _____

Applicant's request for grant-in aid funds is approved as follows:

| | |
|--|---------------------------|
| Based on FY 2014 TOTAL LOCAL EXPENDITURES For Library Materials | FY2016 GRANT AMOUNT |
| <u>\$639,186</u> | <u>\$8,027</u> |

_____, Daphne DeLeon _____
State Library and Archives Administrator Date

PLEASE READ AND SIGN THE CERTIFICATION BELOW; PLEASE RETURN THIS COPY TO DEVELOPMENT AT THE STATE LIBRARY AND ARCHIVES AT THE ADDRESS ABOVE.

CERTIFICATION

In accepting these funds for collection development, the undersigned agrees that: 1) The funds will only be spent per the approved application or prior consent to change is granted by the State Library and 2) financial and narrative reports on the project's progress will be submitted when requested by the State Library.

Termination for Non-Appropriation. The continuation of this grant is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. Reservation of funds based upon budget reductions is included herein. The granting authority may reduce or terminate this grant, and the grantee waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the granting agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

APPLICANT'S SIGNATURE

DATE